



Advertisement No. 5751/OSSC

Date: 12.12.2025

**DETAILED ADVERTISEMENT FOR COMBINED GRADUATE LEVEL RECRUITMENT EXAMINATION (CGLRE-2025) FOR GROUP-B & GROUP-C POSTS/SERVICES UNDER DIFFERENT DEPARTMENTS/HEADS OF DEPARTMENT(HODs) UNDER GOVT. OF ODISHA**  
**(POST CODE: CGL/281)**  
**(WEBSITE: [www.ossc.gov.in](http://www.ossc.gov.in))**

## 1. Application Invited:

	Start Date	End Date
Online Registration	19.12.2025	18.01.2026
Submission of Online Application Form	19.12.2025	21.01.2026
Date of Editing of Online Application form	19.12.2025	24.01.2026
Mode of Application	Online mode only through the website " <a href="http://www.ossc.gov.in">www.ossc.gov.in</a> ". No Physical copy/Hard copy of the Online Application Form needs to be submitted by the applicant.	

a. Recruitment shall be guided by the "Combined Graduate Level Recruitment Examination for Group-B and Group-C Posts/ Services Rules-2022" as amended from time to time.

b. Applications are invited through online mode only through the website "[www.ossc.gov.in](http://www.ossc.gov.in)" for recruitment to fill up the vacancies reported by different Departments & Heads of Department (HODs) under Govt. of Odisha as follows:-

Sl. No	Name of the Post/ Services	Name of the Department/ Heads of Department in which vacancy exists for this recruitment	No. of Vacancy (Out of which Women)	Group of Post/Services	Pay Matrix Level
01	Assistant CT & GST Officer	Commissioner of CT & GST, Odisha, Cuttack	54 (W-13)	Group-B	Level-9, Cell-1 of ORSP, 2017
02	Sub-divisional Financial Service and Savings Officer	Finance Department, Odisha	05 (W-01)	Group-B	Level-9, Cell-1 of ORSP, 2017
03	Inspector of Supplies	Food Supplies and Consumer Welfare Department, Odisha	41 (W-14)	Group-B	Level-9, Cell-1 of ORSP, 2017
04	Inspector of Co-operative Societies	Registrar of Co-operative Societies, Odisha, BBSR.	52 (W-17)	Group-B	Level-9, Cell-1 of ORSP, 2017
05	Gram Panchayat Development Officer(GPDO)	Panchayati Raj & Drinking Water Department, Odisha	58 (W-20)	Group-B	Level-9, Cell-1 of ORSP, 2017
06	Junior Correctional Officer (JCO)	Directorate of Prisons and Correctional Services, Odisha, BBSR	07 (W-01)	Group-B	Level-9, Cell-1 of ORSP, 2017
07	Estate Supervisor	Director of Estates, G.A & P.G Department, Odisha	01 (W-NB)	Group-B	Level-9, Cell-1 of ORSP, 2017
08	Block Social Security Officer (BSSO)	Department of SSEPD, Odisha.	146 (W-48)	Group-B	Level-9, Cell-1 of ORSP, 2017
09	Auditor of Co-operative Societies	Directorate of Co-Operative Audit, Odisha, BBSR.	57 (W-19)	Group-B	Level-9, Cell-1 of ORSP, 2017

10	Common Cadre Auditor (CCA)	Finance Department, Odisha	69 (W-21)	Group-B	Level-9, Cell-1 of ORSP, 2017
11	Local Fund Auditor (LFA)	Directorate of Local Fund Audit, Odisha, BBSR	75 (W-25)	Group-B	Level-9, Cell-1 of ORSP, 2017
12	Auditor	Board of Revenue, Odisha, Cuttack	10 (W-04)	Group-B	Level-9, Cell-1 of ORSP, 2017
13	Auditor	State Transport Authority, Odisha, Cuttack	01 (W-Nil)	Group-B	Level-9, Cell-1 of ORSP, 2017
14	Auditor	Directorate of Prisons and Correctional Services, Odisha, BBSR	01 (W-Nil)	Group-B	Level-9, Cell-1 of ORSP, 2017
15	Auditor	Directorate of Health Services, Odisha, BBSR	03 (W-Nil)	Group-B	Level-9, Cell-1 of ORSP, 2017
16	Auditor	Directorate of Industries, Odisha, Cuttack	02 (W-Nil)	Group-B	Level-9, Cell-1 of ORSP, 2017
17	Junior Assistant (HOD)	Engineer-In-Chief (Civil), Odisha, BBSR	11 (W-4)	Group-C	Level-4, Cell-1 of ORSP, 2017
18	Junior Assistant (HOD)	Chief Engineer, National Highways, Odisha, BBSR	05 (W-02)	Group-C	Level-4, Cell-1 of ORSP, 2017
19	Junior Assistant (HOD)	Chief Architect, Nirman Soudha, Odisha, BBSR	01 (W-Nil)	Group-C	Level-4, Cell-1 of ORSP, 2017
20	Junior Assistant (HOD)	Engineer-In-Chief, Rural Works, Odisha, BBSR	14 (W-05)	Group-C	Level-4, Cell-1 of ORSP, 2017
21	Junior Assistant (HOD)	Board of Revenue, Odisha, Cuttack	12 (W-02)	Group-C	Level-4, Cell-1 of ORSP, 2017
22	Junior Assistant (HOD)	Excise Commissioner, Odisha, Cuttack	02 (W-Nil)	Group-C	Level-4, Cell-1 of ORSP, 2017
23	Junior Assistant (HOD)	Directorate of Local Fund Audit, Odisha, BBSR	12 (W-04)	Group-C	Level-4, Cell-1 of ORSP, 2017
24	Junior Assistant (HOD)	Controller of Accounts, Odisha, BBSR	29 (W-09)	Group-C	Level-4, Cell-1 of ORSP, 2017
25	Junior Assistant (HOD)	Directorate of Industries, Odisha, Cuttack	11 (W-04)	Group-C	Level-4, Cell-1 of ORSP, 2017
26	Junior Assistant (HOD)	Directorate of Co-Operative Audit, Odisha, BBSR	02 (W-Nil)	Group-C	Level-4, Cell-1 of ORSP, 2017
27	Junior Assistant (HOD)	Registrar of Co-operative Societies, Odisha, BBSR	02 (W-Nil)	Group-C	Level-4, Cell-1 of ORSP, 2017
28	Junior Assistant (HOD)	Directorate of Fisheries, Odisha, Cuttack	01 (W-Nil)	Group-C	Level-4, Cell-1 of ORSP, 2017
29	Junior Assistant (HOD)	Directorate of Ports & Inland Water Transport, Odisha, Bhubaneswar	02 (W-Nil)	Group-C	Level-4, Cell-1 of ORSP, 2017
30	Junior Assistant (HOD)	Directorate of Ayush, Odisha, Bhubaneswar	04 (W-01)	Group-C	Level-4, Cell-1 of ORSP, 2017
31	Junior Assistant (HOD)	Industrial Tribunal, Odisha, Bhubaneswar	01 (W-Nil)	Group-C	Level-4, Cell-1 of ORSP, 2017
32	Junior Assistant	Director of Civil Aviation, BPI Airport, BBSR	01 (W-Nil)	Group-C	Level-4, Cell-1 of ORSP, 2017
33	Junior Assistant	Odisha State Legal Service Authority, Cuttack	09 (W-03)	Group-C	Level-4, Cell-1 of ORSP, 2017
34	Junior Assistant (HOD)	Directorate of Treasuries & Inspection, Odisha, Bhubaneswar	12 (W-04)	Group-C	Level-4, Cell-1 of ORSP, 2017

35	Junior Assistant	Director of Estates, G.A & P.G Department, Odisha	07 (W-02)	Group-C	Level-4, Cell-1 of ORSP, 2017
36	Junior Assistant (HOD)	Directorate of Agriculture & Farmers' Empowerment, Odisha, BBSR	20 (W-06)	Group-C	Level-4, Cell-1 of ORSP, 2017
37	Junior Assistant (HOD)	Director of Health Services, Odisha, BBSR	28 (W-09)	Group-C	Level-4, Cell-1 of ORSP, 2017
38	Junior Assistant (HOD)	Directorate of Industries, Odisha, Cuttack	11 (W-04)	Group-C	Level-4, Cell-1 of ORSP, 2017
39	Junior Assistant (HOD)	Director of Public Prosecutions, Home Department, Odisha, BBSR	39 (W-13)	Group-C	Level-4, Cell-1 of ORSP, 2017
40	Junior Assistant (HOD)	Directorate of Prisons and Correctional Services, Odisha, BBSR	15 (W-04)	Group-C	Level-4, Cell-1 of ORSP, 2017
41	Junior Assistant (HOD)	Principal Chief Conservator of Forests, State Forest Headquarters, Odisha, BBSR	10 (W-03)	Group-C	Level-4, Cell-1 of ORSP, 2017
42	Junior Assistant (HOD)	Commissioner of CT & GST, Odisha, Cuttack	32 (W-11)	Group-C	Level-4, Cell-1 of ORSP, 2017
43	Junior Assistant (HOD)	Engineer-In-Chief, Public Health, Odisha, BBSR	19 (W-06)	Group-C	Level-4, Cell-1 of ORSP, 2017
44	Junior Assistant (HOD)	State CDR Commission, Food, Supplies & CW Department, Odisha	03 (W-01)	Group-C	Level-4, Cell-1 of ORSP, 2017
45	Junior Assistant (HOD)	Labour Commission, Odisha, BBSR	01 (W-01)	Group-C	Level-4, Cell-1 of ORSP, 2017
46	Junior Clerk (State cadre-Field Office)	Engineer-In-Chief, Rural Works, Odisha, BBSR	255 (W-85)	Group-C	Level-4, Cell-1 of ORSP, 2017
47	Junior Assistant (District Offices under the Department of Water Resources)	Engineer-In-Chief (WR), Deptt. of Water Resources, Odisha, BBSR	374 (W-123)	Group-C	Level-4, Cell-1 of ORSP, 2017
48	Junior Assistant (FY) (Field Offices)	Directorate of Fisheries, Odisha, Cuttack	49 (W-15)	Group-C	Level-4, Cell-1 of ORSP, 2017
<b>Total</b>			<b>1576 (W-504)</b>		

- c. Candidates must possess a valid e-Mail ID and Mobile number while applying for the post and keep the same active till the completion of this recruitment process to receive important messages from the Commission.
- d. **The appointment will be only against one of the posts carrying the corresponding pay as indicated in the above table and candidates need to give option for the posts/services and Departments/HODs.**
- e. The candidates other than SC, ST and PwD category shall have to pay the Examination fee of Rupees Five Hundred(₹ 500/-) only. The examination fee paid shall be refunded to the candidates who actually appear in the recruitment examination.
- f. Appointments shall be on a regular basis, carrying the level of pay as mentioned in the table above.

- g. Candidates should ensure that they fulfil all the eligibility criteria prescribed for the post as laid down in the advertisement. Admission of a candidate to the written examination and other tests shall be provisional and based on the information furnished by her/him in the Online Application Form.
- h. Online applications submitted to OSSC found to be incomplete in any respect are liable for rejection without entertaining any correspondence with the applicants on that matter.
- i. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in her/his Online Application Form is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, her/his candidature for the posts shall be cancelled. She/ He may further be debarred either temporarily or permanently from the recruitment examination(s) conducted by the Commission.
- j. Commission will adopt a "**Normalisation Formula**" published in Commission's website vide Notice No.2444/ OSSC dated 02.09.2021 for processing the result if any examination is conducted through CBRE (Computer Based Recruitment Examination)/OMR in multiple batches using different sets of question papers so as to offset the difficulty level that may arise in such use of multiple sets of question papers in the said examination, and such normalized score will be used to determine the last selection marks of different categories. The Commission at its discretion will conduct the examination either through OMR or through CBRE mode.
- k. No Admission Letter for recruitment at any stage shall be sent by post. The candidates are therefore advised to be in touch with the Commission's website [www.ossc.gov.in](http://www.ossc.gov.in) regularly to know updates regarding the status of application, downloading of Admission Letter and the date of examination etc.
- l. **The candidates are advised to submit the Online Application Form well in advance without waiting for the closing date to avoid the last-hour rush.**
- m. As regards the candidates applying for more than one post/ service as per their eligibility, the Commission will make the final allotment to a post/ service on the basis of merit-cum-preference of post/ service given by the candidate. Once a post is allotted, no change of posts will be made by the Commission due to non-fulfilment of any post-specific requirements of Physical/medical/educational standards, etc. Candidates thus must ensure that they fulfil all the requirements of the posts before giving their preference/options for any post/ service.

**NOTE: Important instructions to candidates about filling up of Online Application and "How to Apply" are enclosed as Annexure-A to this advertisement.**

**2. a. Category-wise break-up of vacancy positions along with reservation thereof:**

SL No	Name of the Posts/ Services	Name of the Department/ Heads of Departments (HoDs)	Category wise Vacancy				
			UR (Out of which women)	SEBC (Out of which women)	SC (Out of which women)	ST (Out of which women)	Total (Out of which women)
01	Assistant CT & GST Officer	Commissioner of CT & GST, Odisha, Cuttack	28 (W-09)	08 (W-01)	10 (W-Nil)	08 (W-03)	54 (W-13)
02	Sub-divisional Financial Service and Savings Officer	Finance Department, Odisha	03 (W-01)	Nil	01 (W-Nil)	01 (W-Nil)	05 (W-01)
03	Inspector of Supplies	Food Supplies and Consumer Welfare Department, Odisha	23 (W-09)	02 (W-Nil)	02 (W-Nil)	14 (W-05)	41 (W-14)
04	Inspector of Co-operative Societies	Registrar of Co-operative Societies, Odisha, BBSR	15 (W-05)	10 (W-03)	06 (W-02)	21 (W-07)	52 (W-17)
05	Gram Panchayat Development Officer (GPDO)	Panchayati Raj & Drinking Water Department, Odisha	21 (W-07)	12 (W-04)	12 (W-04)	13 (W-05)	58 (W-20)
06	Junior Correctional Officer (JCO)	Directorate of Prisons and Correctional Services, Odisha	04 (W-01)	01 (W-Nil)	01 (W-Nil)	01 (W-Nil)	07 (W-01)
07	Estate Supervisor	Director of Estates, G.A & P.G Department, Odisha, BBSR	01 (W-Nil)	Nil	Nil	Nil	01 (W-Nil)
08	Block Social Security Officer (BSSO)	Department of SSEPD, Odisha, BBSR	73 (W-24)	16 (W-05)	20 (W-07)	37 (W-12)	146 (W-48)
09	Auditor of Co-operative Societies	Directorate of Co-Operative Audit, Odisha, BBSR	42 (W-14)	09 (W-03)	02 (W-01)	04 (W-01)	57 (W-19)
10	Common Cadre Auditor (CCA)	Finance Department, Odisha	40 (W-08)	16 (W-07)	08 (W-02)	05 (W-04)	69 (W-21)
11	Local Fund Auditor (LFA)	Directorate of Local Fund Audit, Odisha	34 (W-11)	11 (W-04)	16 (W-05)	14 (W-05)	75 (W-25)
12	Auditor	Board of Revenue, Odisha, Cuttack	05 (W-03)	Nil	02 (W-01)	03 (W-Nil)	10 (W-04)
13	Auditor	State Transport Authority, Odisha, Cuttack	01 (W-Nil)	Nil	Nil	Nil	01 (W-Nil)
14	Auditor	Directorate of Prisons and Correctional Services, Odisha	Nil	Nil	Nil	01 (W-Nil)	01 (W-Nil)
15	Auditor	Directorate of Health Services, Odisha, BBSR	01 (W-Nil)	Nil	01 (W-Nil)	01 (W-Nil)	03 (W-Nil)
16	Auditor	Directorate of Industries, Odisha, Cuttack	01 (W-Nil)	Nil	01 (W-Nil)	Nil	02 (W-Nil)
17	Junior Assistant (HOD)	Engineer-In-Chief (Civil), Odisha, BBSR	05 (W-02)	01 (W-Nil)	02 (W-01)	03 (W-01)	11 (W-4)
18	Junior Assistant (HOD)	Chief Engineer, National Highways, Odisha, BBSR	02 (W-01)	01 (W-01)	01 (W-Nil)	01 (W-Nil)	05 (W-02)
19	Junior Assistant (HOD)	Chief Architect, Odisha, BBSR	01 (W-Nil)	Nil	Nil	Nil	01 (W-Nil)
20	Junior Assistant (HOD)	Engineer-In-Chief, Rural Works, Odisha, BBSR	07 (W-03)	02 (W-Nil)	02 (W-01)	03 (W-01)	14 (W-05)
21	Junior Assistant (HOD)	Board of Revenue, Odisha, Cuttack	05 (W-Nil)	02 (W-01)	01 (W-Nil)	04 (W-01)	12 (W-02)
22	Junior Assistant (HOD)	Excise Commissioner, Odisha, Cuttack	01 (W-Nil)	Nil	Nil	01 (W-Nil)	02 (W-Nil)
23	Junior Assistant (HOD)	Directorate of Local Fund Audit, Odisha, BBSR	07 (W-01)	02 (W-01)	01 (W-01)	02 (W-01)	12 (W-04)
24	Junior Assistant (HOD)	Controller of Accounts, Odisha, BBSR	14 (W-05)	03 (W-01)	04 (W-01)	08 (W-02)	29 (W-09)
25	Junior Assistant (HOD)	Directorate of Industries, Odisha, Cuttack	05 (W-02)	01 (W-Nil)	02 (W-01)	03 (W-01)	11 (W-04)
26	Junior Assistant (HOD)	Directorate of Co-Operative Audit, Odisha, BBSR	01 (W-Nil)	Nil	Nil	01 (W-Nil)	02 (W-Nil)

27	Junior Assistant (HOD)	Registrar of Co-operative Societies, Odisha, BBSR	01 (W-Nil)	01 (W-Nil)	Nil	Nil	02 (W-Nil)
28	Junior Assistant (HOD)	Directorate of Fisheries, Odisha, Cuttack	Nil	Nil	Nil	01 (W-Nil)	01 (W-Nil)
29	Junior Assistant (HOD)	Directorate of Ports & Inland Water Transport, Odisha Bhubaneswar	01 (W-Nil)	Nil	Nil	01 (W-Nil)	02 (W-Nil)
30	Junior Assistant (HOD)	Director, Ayush, Odisha, Bhubaneswar	03 (W-01)	Nil	Nil	01 (W-Nil)	04 (W-01)
31	Junior Assistant (HOD)	Industrial Tribunal, Bhubaneswar	01 (W-Nil)	Nil	Nil	Nil	01 (W-Nil)
32	Junior Assistant	Directorate of Aviation, BPI Airport, BBSR	01 (W-Nil)	Nil	Nil	Nil	01 (W-Nil)
33	Junior Assistant	Odisha State Legal Service Authority, Cuttack	04 (W-01)	01 (W-Nil)	02 (W-01)	02 (W-01)	09 (W-03)
34	Junior Assistant (HOD)	Directorate of Treasuries & Inspection, Odisha, Bhubaneswar	05 (W-02)	01 (W-Nil)	02 (W-01)	04 (W-01)	12 (W-04)
35	Junior Assistant	Director of Estates, G.A & P.G Department, Odisha, BBSR	01 (W-Nil)	02 (W-01)	01 (W-Nil)	03 (W-01)	07 (W-02)
36	Junior Assistant (HOD)	Department of Agriculture & Farmers' Empowerment, Odisha, Bhubaneswar	09 (W-03)	01 (W-Nil)	04 (W-01)	06 (W-02)	20 (W-06)
37	Junior Assistant (HOD)	Directorate of Health Services, Odisha, Bhubaneswar	13 (W-04)	02 (W-Nil)	05 (W-02)	08 (W-03)	28 (W-09)
38	Junior Assistant (HOD)	Director of Industries, Odisha, Cuttack	5 (W-02)	01 (W-Nil)	02 (W-01)	03 (W-01)	11 (W-04)
39	Junior Assistant (HOD)	Director of Public Prosecutions, Home Department, Odisha, BBSR	20 (W-07)	04 (W-01)	06 (W-02)	09 (W-03)	39 (W-13)
40	Junior Assistant (HOD)	Directorate of Prisons and Correctional Services, Odisha, BBSR	08 (W-02)	Nil	02 (W-Nil)	05 (W-02)	15 (W-04)
41	Junior Assistant (HOD)	Principal Chief Conservator of Forests, State Forest Headquarters, Odisha, BBSR	02 (W-Nil)	01 (W-01)	03 (W-01)	04 (W-01)	10 (W-03)
42	Junior Assistant (HOD)	Commissioner of CT & GST, Odisha, Cuttack	17 (W-06)	05 (W-02)	03 (W-01)	07 (W-02)	32 (W-11)
43	Junior Assistant (HOD)	Engineer-In-Chief, Public Health, Odisha, BBSR	10 (W-03)	02 (W-01)	03 (W-01)	04 (W-01)	19 (W-06)
44	Junior Assistant (HOD)	State CDR Commission, Food, Supplies & CW Department, Odisha	02 (W-01)	Nil	Nil	01 (W-Nil)	03 (W-01)
45	Junior Assistant (HOD)	Labour Commission, Odisha, BBSR	01 (W-01)	Nil	Nil	Nil	01 (W-01)
46	Junior Clerk (State cadre-Field Office)	Engineer-In-Chief, Rural Works, Odisha, BBSR	69 (W-23)	33 (W-11)	65 (W-22)	88 (W-29)	255 (W-85)
47	Junior Assistant (District Offices under the Department of Water Resources)	Engineer-In-Chief(WR), Deptt. of Water Resources, Odisha, BBSR	142 (W-47)	53 (W-17)	71 (W-23)	108 (W-36)	374 (W-123)
48	Junior Assistant (FY)	Field Offices under Directorate of Fisheries, Odisha, Cuttack	25 (W-08)	02 (W-Nil)	10 (W-03)	12 (W-4)	49 (W-15)
	<b>TOTAL</b>		<b>680 (W-217)</b>	<b>206 (W-65)</b>	<b>274 (W-86)</b>	<b>416 (W-136)</b>	<b>1576 (W-504)</b>

UR: Unreserved

SEBC: Socially and Educationally Backward Class

SC: Scheduled Caste

ST: Scheduled Tribe

W: Women

**NOTE:**

- Candidates belonging to the Transgender community are also eligible to apply.
- The number of vacancies and other conditions of vacant posts to be filled up on the basis of this recruitment are subject to change without any prior notice as per the discretion of the Commission, the Requisitioning Authorities or the Government.

**b. Vacancy Position reserved for Special Categories:**

Sl. No.	Name of the Posts/ Services	Special Category						
		Ex-Service men (ESM)	Sports Person	Persons with Disability (PWD)				
				Total Pwd Vacancy (Out of which Women)	Category, No. of Vacancy & Benchmark of Disability	Functional Classification	Physical Requirements	
01	Assistant CT & GST Officer under Commissioner of CT & GST, Odisha, Cuttack	01	Nil	02 (W-01)	Cat-I-01 Cat-II-01	Cat-I-Low Vision Cat-II-Hard of Hearing	OL, OA(R/L-Impaired reach, Weakness of grip, Ataxia), LV, HI (partially deaf)	S, ST, W, BN, MF, SE, RW, II
02	Sub-divisional Financial Service and Savings Officer under Finance Department, Odisha	Nil	Nil	Nil	NA	NA	OL, OA, LV, HI, BL(MNR)	S, BN, SE, RW, MF, H, C
03	Inspector of Supplies under Food Supplies and Consumer Welfare Department, Odisha	01	Nil	02	Cat-I-01 Cat-II-01	Cat-I: Blindness and Low Vision Cat-II: Hard of Hearing with Suitable Aid	OA, OL, HI (with suitable Aid), LV, BL(MNR)	S, ST, W, SE, H, RW
04	Inspector of Co-operative Societies under Registrar of Co-operative Societies, Odisha, BBSR	02	01	05 (W-02)	Cat-I-02 Cat-II-02 Cat-III-01	Cat-I: Blindness and Low Vision Cat-II: Deaf and Hard of Hearing Cat-III: Locomotor Disability including Cerebral Palsy, Leprosy cured, Dwarfism, Acid attack victims and Muscular Dystrophy	LV, HI, OL, OA	H, RW, SE, S, ST, W
05	Gram Panchayat Development Officer (GPDO) under Panchayati Raj & Drinking Water Department, Odisha	02	01	04	Cat-II-01 Cat-III-01 Cat-IV-02	<b>Cat-II:</b> Hard of Hearing with Suitable Aid <b>Cat-III:</b> One Leg affected (R and/or Left) but not arms, BL (Mobility not restricted), acid attack victims without contracture or loss of upper limb fingers, Dwarfism, Cerebral Palsy, Leprosy cured, <b>Cat-IV:</b> Multiple Disability among Cat-II and Cat-III specified above.	BL, OL, BA, OA, CP, LC, Dw, AAV, Mdy, LV, HI	MF, S, ST, W, SE, H, RW, C

06	Junior Correctional Officer (JCO) under Directorate of Prisons and Correctional Services, Odisha	01	Nil	01	Cat-II-01	<b>Cat-II-Hard of Hearing with suitable aid</b>	OA,MNR,HI	MF, S,ST,W,SE, HRW,C
07	Estate Supervisor under Director of Estates, G.A & P.G Department, Odisha	Nil	Nil	Nil	NA	NA	-	-
08	Block Social Security Officer(BSSO) under Department of SSEPD, Odisha	04	01	11 (W-02)	Cat-I-02 Cat-II-04 Cat-III-01 Cat-IV-04	Cat-I- Low Vision Cat-II-Hard of Hearing with suitable aid Cat-III-Locomotor Disability(OL, Dwarfism, Acid attack victim) Cat-IV- Multiple disabilities from among the disabilities specified above.	LV,HI (with suitable aid), OL(R/L)	RW,HS E,W,ST, MFC.
09	Auditor of Cooperative Societies under Directorate of Co-Operative Audit, Odisha, BBSR	02	01	04	Cat-I-02 Cat-III-02	<b>Cat-I-Blindness and Low Vision</b> <b>Cat-III- Locomotor Disability(Cerebral Palsy, Leprosy cured, dwarfism, acid attack victim and muscular dystrophy)</b>	OL,OA, HI (with suitable aid), BL(MNR), BA(Having Grip and ability to write)	MF,S,SE ,H,W,R W
10	Auditor (CCA) under Finance Department, Odisha	02	01	03	Cat-II-01 Cat-III-01 Cat-IV-01	Cat-II-Hard of Hearing with suitable aid Cat-III-Locomotor Disability including, OL, OA, BL(MNR), BL Cat-IV- Multiple disabilities from among the disabilities specified above.	OL,OA(R/L), HI(with suitable aid), BL(MNR), BA(Having Grip and ability to write)	MF,S,SE ,H,W,R W
11	Auditor (LFA) under Directorate of Local Fund Audit, Odisha	02	01	11 (W-03)	Cat-II-06 Cat-III-05	<b>Cat-II-Partially Deaf with suitable aid</b> <b>Cat-III- Orthopedically Handicapped including Leprosy cured, Dwarfism, Acid attack victim and Locomotor disability</b>	HI, OL, OA, BL(MNR), BA(Having Grip and ability to write)	MF, S,SE,H, W,RW
12	Auditor under Board of Revenue, Odisha, Cuttack	Nil	01	01	Cat-I-01	<b>Cat-I-Blindness and Low Vision</b>	HI,OL,BL(MN R),BA(Having Grip & Writing ability), OA	F,H,R & W,SE,S, W
13	Auditor under State Transport Authority, Odisha, Cuttack	Nil	Nil	Nil	NA	NA	OL,OA, HI(with suitable aid), BL(MNR), BA(Having Grip and ability to write)	MF,S,SE ,H,W,R W

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14	Auditor under Directorate of Prisons and Correctional Services, Odisha	Nil	Nil	Nil	NA	NA	OL,OA,HI(with suitable aid) BL(Mobility not restricted) BA(having grip and ability to write)	MF,SE,H,W,R,W
15	Auditor under Director of Health Services, Odisha	Nil	Nil	Nil	NA	NA	OL,OA,HI(with suitable aid), BL(MNR), BA(Having Grip and ability to write)	MF,SE,H,W,R,W
16	Auditor under Directorate of Industries, Odisha, Cuttack	Nil	Nil	Nil	NA	NA	OL,OA,HI(with suitable aid), BL(MNR), BA(Having Grip and ability to write)	MF,SE,H,W,R,W
17	Junior Assistant (HOD) under Engineer-In-Chief (Civil), Odisha, BBSR	01	Nil	01	Cat-II-01	<b>Cat-II: Hard of Hearing with Suitable Aid</b>	OL,OA,LV,BL(MNR),HI(with suitable Aid)	S,H,SE,ME,RW
18	Junior Assistant (HOD) under Chief Engineer, National Highways, Odisha, BBSR	Nil	Nil	Nil	NA	NA	OL,OA,LV,BL(MNR),HI(with suitable Aid)	S,H,SE,ME,RW
19	Junior Assistant (HOD) under Chief Architect, Odisha, BBSR	Nil	Nil	Nil	NA	NA	OL,OA,LV,BL(MNR),HI(with suitable Aid)	S,H,SE,ME,RW
20	Junior Assistant (HOD) under Engineer-In-Chief, Rural Works, Odisha, BBSR	Nil	Nil	01	Cat-I-01	<b>Cat-I-Blindness and Low Vision</b>	OL,OA,LV,BL(MNR),HI(with suitable Aid)	S,H,SE,ME,RW
21	Junior Assistant (HOD) under Board of Revenue, Odisha, Cuttack	Nil	Nil	Nil	NA	NA	OL,OA,LV,BL(MNR),HI(with suitable Aid)	S,H,SE,ME,RW
22	Junior Assistant (HOD) under Excise Commissioner, Odisha, Cuttack	Nil	Nil	Nil	NA	NA	OL,OA,LV,BL(MNR),HI(with suitable Aid)	S,H,SE,ME,RW
23	Junior Assistant (HOD) under Directorate of Local Fund Audit, Odisha, BBSR	Nil	Nil	01	Cat-II-01	<b>Cat-II- Hard of Hearing with Suitable Aid</b>	OL,OA,LV,BL(MNR),HI(with suitable Aid)	S,H,SE,ME,RW
24	Junior Assistant (HOD) under Controller of Accounts, Odisha, BBSR	02	01	02	Cat-I-01 Cat-II-01	<b>Cat-I-Blindness and Low Vision</b> <b>Cat-II- Hard of Hearing with Suitable Aid</b>	OL,OA,LV,BL(MNR),HI(with suitable Aid)	S,H,SE,ME,RW
25	Junior Assistant (HOD) under Directorate of Industries, Odisha, Cuttack	Nil	Nil	Nil	NA	NA	OL,OA,LV,BL(MNR),HI(with suitable Aid)	S,H,SE,ME,RW
26	Junior Assistant (HOD) under Directorate of Co-Operative Audit, Odisha, BBSR	Nil	Nil	Nil	NA	NA	OL,OA,LV,BL(MNR),HI(with suitable Aid)	S,H,SE,ME,RW
27	Junior Assistant (HOD) under Registrar of Co-operative Societies, Odisha	Nil	Nil	Nil	NA	NA	OL,OA,LV,BL(MNR),HI(with suitable Aid)	S,H,SE,ME,RW

28	Junior Assistant (HOD) under Directorate of Fisheries, Odisha, Cuttack	Nil	Nil	Nil	NA	NA	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW
29	Junior Assistant (HOD) under Directorate of Ports & Inland Water Transport, Odisha Bhubaneswar	Nil	Nil	Nil	NA	NA	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW
30	Junior Assistant (HOD) under Directorate of Ayush, Odisha, Bhubaneswar	Nil	Nil	Nil	NA	NA	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW
31	Junior Assistant (HOD) under Industrial Tribunal, Bhubaneswar	Nil	Nil	Nil	NA	NA	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW
32	Junior Assistant under Directorate of Aviation, BPI Airport, BBSR	Nil	Nil	Nil	NA	NA	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW
33	Junior Assistant under Odisha State Legal Service Authority, Cuttack	Nil	Nil	Nil	NA	NA	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW
34	Junior Assistant (HOD) under Directorate of Treasuries & Inspection, Odisha, Bhubaneswar	Nil	Nil	01	Cat-I-01	Cat-I-Blindness and Low Vision	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW
35	Junior Assistant under Director of Estates, G.A & P.G Department, Odisha, BBSR	Nil	Nil	Nil	NA	NA	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW
36	Junior Assistant(HOD) under Department of Agriculture & Farmers' Empowerment, Odisha, BBSR	01	Nil	01	Cat-I-01	Cat-I-Blindness and Low Vision	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW
37	Junior Assistant (HOD) under Director of Health Services, Odisha, BBSR	01	Nil	01	Cat-II-01	Cat-II- Hard of Hearing with Suitable Aid	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW
38	Junior Assistant (HOD) under Director of Industries, Odisha, Cuttack	Nil	Nil	Nil	NA	NA	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW
39	Junior Assistant (HOD) under Director of Public Prosecutions, Home Department, Odisha	01	Nil	02	Cat-I-01 Cat-II-01	Cat-I-Blindness and Low Vision Cat-II-Deaf/Hard of Hearing	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW
40	Junior Assistant (HOD) under Directorate of Prisons and Correctional Services, Odisha	Nil	Nil	01	Cat-III-01	Cat-III- Locomotor Disability (One Arm, One Leg, Both Leg etc)	OL, OA, LV,BL(MNR ), HI(with suitable Aid)	S, H, SE, MF, RW

41	Junior Assistant (HOD) under Principal Chief Conservator of Forests, State Forest Headquarters, Odisha	Nil	Nil	Nil	NA	NA	OL, OA, LV, BL(MNR ), HI (with suitable Aid)	S, H, SE, MF, RW
42	Junior Assistant (HOD) under Commissioner of CT & GST, Odisha, Cuttack	01	Nil	02	Cat-I-01 Cat-II-01	Cat-I-Low Vision Cat-II-Hard of Hearing	OL, OA, LV, HI (with suitable Aid)	S, H, SE, MF, RW
43	Junior Assistant (HOD) under Engineer-In-Chief, Public Health, Odisha, BBSR	01	Nil	01	Cal-I-01	<b>Cat-I-Blindness and Low Vision</b>	OL, OA, LV, BL(MNR ), HI (with suitable Aid)	S, H, SE, MF, RW
44	Junior Assistant (HOD) under State CDR Commission, Food, Supplies & CW Department, Odisha	Nil	Nil	Nil	NA	<b>NA</b>	OL, OA, LV, BL(MNR ), HI (with suitable Aid)	S, H, SE, MF, RW
45	Junior Assistant (HOD) under Labour Commission, Odisha, BBSR	Nil	Nil	Nil	NA	<b>NA</b>	OL, OA, LV, BL(MNR ), HI (with suitable Aid)	S, H, SE, MF, RW
46	Junior Clerk (State cadre-Field Office) under Engineer-In-Chief, Rural Works, Odisha, BBSR	08	03	10 (W-03)	Cat-I-03 Cat-II-03 Cat-III-02 Cat-IV-02	<b>Cat-I-Blindness and Low Vision</b> <b>Cat-II-Deaf and Hard of Hearing</b> <b>Cat-III- Locomotor Disability including Cerebral Palsy, Leprosy cured, Dwarfism, Acid attack victims and Muscular Dystrophy, Autism, Intellectual disability, Specific Learning disability and mental illness,</b> <b>Cat-IV -Multiple disabilities from amongst persons under Cat-I , Cat-II &amp; Cat-III specified above.</b>	BL, OL, OA, HLB, LV	S, H, RW, ST, W, M F, SE, C
47	Junior Assistant Under District Offices under the Department of Water Resources, Odisha	14	04 (W-01)	18 (W-06)	Cat-I-05 Cat-II-04 Cat-III-04 Cat-IV-05	<b>Cat-I-Low Vision</b> <b>Cat-II-Hard of Hearing with suitable aids</b> <b>Cat-III-OL, OA, BL(Mobility not restricted)</b> <b>Cat-IV-Multiple disability from among the disabilities specified above.</b>	OL, OA, LV, BL(MNR ), HI (with suitable Aid)	S, H, SE, MF, RW

11

48	Junior Assistant (FY) Field Offices under Directorate of Fisheries, Odisha, Cuttack	01	Nil	02 (W-01)	Cat-II-01 Cat-III-01	Cat-II- HI(Partially deaf with Suitable Aid) Cat-III-BL,OL, (Mobility not restricted)	HL, BL, OL (MNR)	MF,S, W,SE, H,RW, C
	<b>Total</b>	<b>48</b>		<b>15 (W-01)</b>	<b>88 (W-18)</b>			

**NOTE:**

As per the Social Security & Empowerment of Persons with Disabilities Department, Govt. of Odisha Resolution No.1843/SSEPD Dtd.25.02.2021, the PWD candidates having disability of permanent nature not below 40% in the following categories and types of disabilities who are suitable to apply for the posts are shown below: -

Sl. No.	Name of the Posts/ Services	Category of PwD Suitable to apply
01	Assistant CT & GST Officer under Commissioner of CT & GST, Odisha	Cat-I-Low Vision Cat-II-Hard of Hearing with suitable aid Cat-III-Locomotor Disability (One Leg Right or Left only, One Arm right or Left only)
02	Sub-divisional Financial Service and Savings Officer under Finance Department, Odisha	Cat-III- Locomotor Disability including Cerebral Palsy, leprosy cured, Dwarfism, Acid Attack Victim, Muscular Dystrophy
03	Inspector of Supplies under Food Supplies and Consumer Welfare Department, Odisha	Cat-I-Low Vision Cat-II-Hard of Hearing with suitable aid Cat-III-Locomotor Disability (One Leg Right or Left only, One Arm right or Left only, Both Leg Mobility not restricted)
04	Inspector of Co-operative Societies under Registrar of Co-operative Societies, Odisha, BBSR	Cat-I- Low Vision Cat-II-Hard of Hearing with suitable aid Cat-III- Locomotor Disability (Cerebral Palsy, Leprosy cured, Dwarfism, Acid attack victim and Muscular Dystrophy)
05	Gram Panchayat Development Officer(GPDO) under Director, Panchayati Raj & Drinking Water Department, Odisha	Cat-II-Hard of Hearing with suitable aid Cat-III-Locomotor Disability-One Leg affected (R or L) but not Arms, Mobility not be restricted, -Acid Attack Victims without contracture or loss of upper limb fingers, -Dwarfism (DW) -Cerebral Palsy -Leprosy Cured  Cat-IV-Multiple Disabilities from among disabilities specified in Category-II and Category-III.
06	Junior Correctional Officer(JCO) under Directorate of Prisons and Correctional Services, Odisha	Cat-II-Hard of Hearing with suitable aid Cat-III-Locomotor Disability-One Arm affected (R or L) but not Leg -Acid Attack Victim (AAV) -Dwarfism (DW) -Leprosy Cured
07	Block Social Security Officer under Department of Govt., SSEPD, Odisha	Cat-I-Low Vision Cat-II-Hard of Hearing with suitable aid Cat-III-Locomotor (One leg affected) -Dwarfism -Acid Attack Victim(AAV)  Cat-IV-Multiple Disabilities from among disabilities specified above
08	For all Auditors	Cat-I-Blindness and Low Vision Cat-II-Hard of Hearing with suitable aid Cat-III-Locomotor Disability-One Arm affected (R or L)/ One leg affected (R or L) -Acid Attack Victim (AAV) -Dwarfism (DW) -Leprosy Cured  Cat-IV- Multiple disabilities from among the disabilities specified above.

*[Signature]*

09	For all Junior Assistants and Junior Clerks	Cat-I-Low Vision Cat-II-Hard of Hearing with suitable aid Cat-III-Locomotor (One Arm affected Right/Left ,One leg affected Right/Left, Both Legs affected but Mobility not be restricted ) -Dwarfism -Acid Attack Victim -Leprosy cured -Dwarfism -Muscular dystrophy -Cerebral Palsy  Cat-IV-Multiple Disabilities from among disabilities specified above
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**Abbreviations:-**

<b>Code</b>	<b>Physical Requirement</b>	<b>Code</b>	<b>Functional Classification</b>
MF	Work performed by manipulating (with fingers)	B	Blindness
H	Work performed by hearing/speaking	LV	Low Vision
BN	Work performed by bending	HI	Hard of Hearing(with suitable aid)
S	Work performed by sitting(on bench or chair)	OA(R/L)	One Arm affected (Right/Left)- a. Impaired reach, b. Weakness of Grip, c. ataxia
ST	Work performed by standing	OL(R/L)	One Leg affected (Right/Left)
W	Work performed by walking	BL	Both Legs affected but nor Arms
SE	Work performed by seeing	MNR	Mobility Not to be Restricted
R & W	Work performed by reading and writing	BA	Both Arms affected -a. Impaired, b. Weakness of Grip
S	Work performed by sitting on Bench or Chair	Dw	Dwarfism
C	Work performed by Communication	Mdy	Muscular Dystrophy
		BH	Stiff back and hips(cannot sit and stoop)

**c. Provision of assistance of Scribe**

PWD candidates with disabilities not less than 40% of permanent nature and limitations in writing have the option to use her/his own scribe with due permission of the Commission. The intending candidates must give option for scribe in the appropriate place while filling up the Online Application Form and will have to submit the required certificates/ documents prescribed in the Advisory Notice No.3453/OSSC dated 24.10.2019 published by the Commission which is available on the website of the Commission "[www.ossc.gov.in](http://www.ossc.gov.in)". The PWD candidates not availing scribe assistance in the preliminary examination will not be allowed for the same in the subsequent examination(s)/test(s). No scribe facility will be allowed to any PWD candidate for Computer Skill Test.

- PWD candidates must ensure that they possess permanent disability certificate and must upload the scanned copy of the Online Certificate (not photocopy) UDID card issued by the competent authority.
- In case of non-availability of eligible/ suitable Women candidates belonging to the respective categories, the unfilled vacancies of that category shall be filled up by eligible suitable male candidate(s) of the same category.
- The number of vacancies and reservation of vacancies to be filled up on the basis of this recruitment are subject to change without any prior notice as per the discretion of the Commission/ the Requisitioning Authorities/ the Government.

### 3. Eligibility:

#### a. General criteria of eligibility: -

Candidates applying for the above post should be

- a citizen of India,
- of good character,
- of sound health, good physique and free from organic defects or bodily infirmity
- If married, must not have more than one spouse living
- Must be able to read, write and speak Odia fluently and:-
  - i. Must have passed Middle School Examination with Odia as language subject, or
  - ii. Must have passed HSC Examination or equivalent examination with Odia as Medium of examination in non-language subject, or
  - iii. Must have passed in Odia as language subject in the final examination of Class-VII or above from a school or educational institution recognised by the Govt. of Odisha or the Central Govt., or
  - iv. Must have passed a test in Odia in Middle English School standard conducted by the School and Mass Education Department, Govt. of Odisha.

#### b. Minimum Educational Qualification:

Candidates in order to be eligible for the post/service must have passed a Bachelor's Degree in any discipline from a recognised university and have computer knowledge such as proficiency in the use of Computer Internet, e-mail, Word Processing, data analysis and presentation.

**Note:- However, for the post of Common Cadre Auditor, Auditor under State Transport Authority and Auditor under Director of Industries, in addition to the above a candidate must possess minimum qualification of PGDCA from any recognized institute.**

#### c. Age:

Minimum Age as on 01.01.2025	Maximum Age as on 01.01.2025
21 Years	42 Years

However, the upper age limit is relaxable by 5 years for candidates belonging to SEBC, SC, ST and all Women candidates, 10 years for candidates belonging to PwD category and the total period of service rendered in defence service in case of Ex-servicemen. PwD candidates in the ST and SC category shall be entitled to cumulative age relaxation of ten years over and above the normal relaxation specified for the category. However, a candidate who comes under more than one category shall be eligible for only one benefit of age relaxation as per rule which will be most beneficial to her/him. To be eligible, candidates not enjoying any relaxation of upper age limit, must not have been born earlier than **2<sup>nd</sup> January 1983** and not later than **1<sup>st</sup> January 2004**.

**d. Note for Ex-Servicemen-** Once an Ex-Serviceman has joined the Govt. Service in civil employment after availing the benefit as an Ex-Serviceman for his re-employment, his ex-serviceman status for the purpose of re-employment in Govt. Jobs shall cease to exist. He can avail age relaxation only. However as per clause-4 of the O.M. No. 36034/2014-Estt. (Res) dt.14 August 2014 of Ministry of Personnel, Public Grievances and Pensions, Department of

Personnel & Training, Government of India, if an Ex-Serviceman applies for various posts before joining any civil employment, he can avail of the benefit of reservation as ex-serviceman for any subsequent employment, provided the applicant as soon as joins any civil employment, should give self-declaration/ undertaking to the concerned employer about the date-wise details of application for various posts for which he had applied before joining. The applicant should furnish the copy of above declaration duly endorsed by the employer on the date of Document Verification for consideration of the claim under Ex-Serviceman category.

(NOTE: Border Security Force, Indian Coast Guard, CRPF and other Para Military Forces are not within the definition of Ex-Servicemen.)

- e. The persons in Defence Forces who are to retire within six months from the last date of Online Application form are eligible to apply on obtaining NOC from the Appropriate Authority indicating there-in the date of enrolment and expected date of discharge and year of service rendered in Defence Forces. They should note that they must submit the discharge certificate on the date of certificate verification.
- f. Sports person candidates claiming reservation must submit sports ID Card issued by Director of Sports and Youth Service Department, Government of Odisha.
- g. Only Date of Birth entered in the High School Certificate Examination by the Board of Secondary Education, Odisha or equivalent Certificate issued by the recognised Board/Council/ by an Indian University as equivalent there to shall be acceptable by the Commission.
- h. A candidate who claims change in her/his name after having passed the High School Certificate Examination is required to furnish copy of publication of the changed name in local leading daily newspaper as well as copy of notification in the Odisha Gazette in support of her/his change of name.

#### **4. Examination fee, Mode of Payment and Refund:**

As per Odisha payment of recruitment examination fees and Refund Rules, 2025 published vide Government in GA & PG Department Notification No. 34124-GAD-SC-rules-2020/2025/Gen. dated 10th October 2025, the candidates other than SC, ST and PwD category shall have to pay the Examination fees.

The candidates other than SC, ST and PwD category shall deposit the examination fee amounting to Rupees Five hundred (₹ 500/-) only through online mode in Odisha Treasury portal linked with the online application form. The examination fees paid shall be refunded to those candidates who actually appear in the first stage of the recruitment examination.

Applications without payment of examination fees (except SC/ST/PwD candidates) will be taken as incomplete and shall be liable for rejection.

All candidates must clearly mention their bank account details i.e Account Number, IFSC Code, Name of the Account Holder and Name of the Bank branch in the required field in the online application form for receiving the refundable examination fee (Rs.500/-). The Bank Account must be a valid/active one. The responsibility for furnishing the correct bank account details lies with the candidates and the Commission (OSSC) shall not entertain any correspondence from any candidate in this regard.

## 5. Plan and Pattern of Examination:

The competitive examination shall comprise three stages namely:

**Stage - I: Preliminary Examination- 150 marks**

The indicative Syllabus is in **Annexure-C** of the Advertisement.

Details about the type of questions, mode of examination, duration of the examination, number of questions etc. will be shared in due course on the website through Notice.

Candidates numbering a minimum of five times of the vacancies category-wise shall be shortlisted for the Main written Examination based on their marks secured in the Preliminary Examination.

**Stage - II: (a) Main Written Examination:**

Two papers- 200 Marks.

### Paper-I: Language (Odia and English)

## Paper-II: (General Studies)

The indicative Syllabus is in **Annexure-C** of the Advertisement.

Details about the type of questions, mode of examination, duration of the examination, number of questions etc, will be shared in due course on the website through Notice.

(b) Mathematics test shall be held only for the posts of Auditors.

The indicative syllabus is in **Annexure-C** of the Advertisement.

(c) Candidates of the following Services/Posts are required to qualify in the **Computer Skill Test**.

- (i) Auditor
- (ii) Inspector of Supplies
- (iii) Estate Supervisor
- (iv) Block Social Security Officer (BSSO)
- (v) Junior Assistant
- (vi) Junior Clerk

The indicative syllabus is in **Annexure-C** of the Advertisement.

**Note:**

- The examination(s) may be conducted through OMR mode or through Computer Based Recruitment Examination(CBRE) mode. There shall be negative marking for wrong answers marked by candidate in examinations consisting of multiple-choice questions.
- In pursuance of GA & PG Department Notification No-29246, Dated-18<sup>th</sup> October 2022, the Preliminary and Main Examination, shall be conducted both in Odia and English except for Paper I of the main exam i.e. language. The candidate shall exercise her/his option for medium of language in the online application form. All may note that the option once given cannot be changed.

**Stage -III: Certificate Verification: -**

Candidates numbering **1.5 times of the vacancies advertised** (Post wise and Category-wise) shall be shortlisted for Certificate Verification based on the marks secured in the Main Written Examination and having qualified in Mathematics and/or Computer Skill Test applicable for the posts/services.

In case, during the stage of Certificate Verification, the Commission observes that the vacancy (ies) for a particular category of post(s) is/are not getting filled up completely, an additional number of candidates who have qualified in the order of merit may be called **only for one more time, at the discretion of the Commission** for filling up the number of vacancies not getting filled up.

- (I) There shall be no provision for re-evaluation/ re-checking of the scores. No correspondence in this regard shall be entertained.
- (II) There will be a penalty (Negative marking) for wrong answers marked by the candidate in examinations consisting of Multiple Choice Questions. The Quantum of penalty/ negative marking will be **1/4 of the total mark** for each wrong answer if four options are there, **1/3 of the total marks** if three options are there and so forth.
- (III) Qualifying marks in Computer Skill Test as well as Mathematics Test, will be 50% of the total marks.
- (IV) Based on the performance in two papers of the main written examinations and having qualified in Mathematics or Computer Skill Tests whatever applicable, candidates will be shortlisted for Certificate Verification.

**The candidature of the candidates will be rejected if she/he fails to attend any of the tests/examinations/Certificate Verification.**

- a. The candidates who fail to appear at any stage of the recruitment process will not be considered and their names will not be included in the merit list.
- b. Any complaint on the conduct of the examination must be sent to the commission by email "ossc.od@nic.in" within 05(five) days of completion of examination.

**6. Place and Date of examination:**

- a. The tentative date for the Preliminary examination will be during February-March, 2026. The exact Date, Time and Venue(s) will be conveyed in due course through a Notice on the website of OSSC and/ or in the Admission Letter.
- b. The Date, Time and Venue(s) of the Main written examination, Mathematics Test, Computer Skill Test and Certificate Verification will be conveyed to the candidates through OSSC website as well as in the Admission Letter(s) in due course. The Admission Letters can be downloaded by the eligible candidates by accessing the Commission's website from time to time.

**7. \*Option/ Preference of Candidates:**

The candidates have to give option/preference for the posts/services in the Online Application Form. The candidates who are not willing to give Mathematics Test should not give option for the posts of Auditors. Similarly, the candidates who will not give Computer Skill Test should not give option for the post of "Auditors, Inspector of Supplies, Estate Supervisor, Block Social Security Officer, Junior Assistants and Junior Clerks". However, the candidates will be asked to exercise option regarding the Name of the Department/ Heads of Department/Office before the stage of Certificate Verification. The allotment to the post/service/office will be given at the discretion of the Commission where no option is exercised by the candidate. The decision of the Commission in allotment of the post/service/Department/office will be final and binding.

**8. Certificate verification and submission of Detailed Application Form (DAF):**

Candidates shall be shortlisted for Certificate Verification based on the marks secured in the Main Written Examination and having qualified in Mathematics and/or Computer Skill Test applicable for the posts/services.

The candidates will be required to produce their Original Academic Certificates, Mark sheets, caste certificate, special category certificate, NOC in case the candidate is a Govt. servant and other documents as intimated in the admission letter for verification along with a set of self-attested photocopies of the same and OSSC copy of the online application form duly signed by the candidate. (**Details are enclosed in Annexure-B**).

**NOTE: The candidature of the candidates will be rejected if they fail to appear for certificate/document verification.**

**9. Admission Letter:**

- a. The Admission Letters for all stages of recruitment (Preliminary Examination, Main Written Examination, Mathematics Test, Computer Skill Test and Certificate Verification) will be made available by the Commission on its website [www.ossc.gov.in](http://www.ossc.gov.in)

for the convenience of the candidates. The candidate has to download the admission letter and take a printout copy of the same.

- Admission of a candidate for the preliminary examination, main written examination and other tests shall be provisional and shall be on the basis of the information furnished by her/him in the online application form.
- The admitted candidates will have to produce the print out of the admission letter at the venue allotted for appearing in the examination/test.
- The admission letter contains date, time and venue of the examination, and bears the photo and signature of the candidate and facsimile signature of the Secretary of Commission.

#### **10. Merit List:**

The Merit list of the candidates who are found suitable in certificate verification shall be prepared in order of merit, category-wise equal to the vacancies advertised, based on their marks secured in the main written examination considering their option exercised for the posts/services.

**Resolution of Tie Cases:** In the event of tie in scores of candidates, merit will be decided by applying following criteria, one after another in the given order, till the tie is resolved.

- Marks in Preliminary Examination.
- Date of Birth, with older candidate placed higher and
- Alphabetical order in which the names of the candidate appear.

#### **Action against candidates found guilty of misconduct/ malpractice:**

- If a candidate is found to indulge at any stage in any of the malpractices/ misconduct listed below, before during or after the conduct of the examination, her/ his candidature for this examination will be cancelled and the candidate will be debarred from the examinations of the Commission for a specified period or permanently.
  - Taking away any Examination related material such as OMR sheets, Rough Sheets, Answer Sheets (except carbon copy of OMR Answer sheet after completion of the examination) etc. from the examination hall or passing it on to unauthorized persons during the conduct of the examination.
  - Leaving the Examination Venue uninformed during the Examination.
  - Misbehaving, intimidating or threatening in any manner the examination functionaries i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc or any of the functionaries of the Commission (OSSC).
  - Obstruct the conduct of the examination/ instigate other candidates not to take the examination.
  - Making statements, submitting information in applications which are incorrect or false, suppressing material information, submitting fabricated documents, etc.

- Obtaining support/ influence for his candidature by any irregular or improper means.
- Possession of Mobile Phone in either 'switched 'on' or 'switched 'off' mode during examination.
- Appearing in the same examination more than once in contravention of the rules.
- A candidate who is working on examination-related matters in the same examination.
- Damaging examination-related infrastructure/ equipment.
- Appearing in the Exam with forged Admit Card, identity proof, etc.
- Possession of firearms/ weapons during the examination.
- Submitting more than one application for any recruitment examination.
- Assault, use of force, causing bodily harm in any manner Threatening/ intimidating to the examination functionaries i.e. Supervisor, Invigilator, Security Guard or Commission's functionaries or representatives.
- Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc.
- Possession of Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.
- Impersonation/ Procuring impersonation by any person.
- Taking snapshots, making videos of question papers or examination material, labs, etc.
- Sharing examination terminal through remote desktop software/ Apps/ LAN/ VAN, etc. or attempting the same.
- Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.
- Obtaining question paper(s)/Examination-related materials before the due date/time, irregularly.

b. The Commission may also report the matter to Police/ Investigating Agencies, as deemed fit and the Commission may also take appropriate action to get the matter examined by the authorities/ forensic experts concerned.

#### **11. Commission's Decision Final:**

The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode and conduct of examination(s), allotment of examination centres and preparation of merit list and post allocation, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

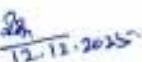
#### **12. Important Instructions/Information to the Candidates: -**

- a. The candidate has to fill/confirm in the OMR answer sheet or CBRE Screen, as the case may be, correct Roll Number and other data as required in the place(s) indicated therein and darken the appropriate circles properly in Blue or Black Ball Point Pen only in case of

OMR-based examination. If the information so furnished is incomplete or different from the application form or if appropriate circle is not darkened properly, then zero marks will be awarded.

- b. There shall be no provision for re-evaluation/ re-checking of scores in the Examination. No correspondence in this regard shall be entertained.
- c. Sharing of marks with the candidate: Marks obtained by an applicant in Preliminary Examination, Main Examination, Mathematics Test and Computer Skill Test are proposed to be shared with her/him after final merit list is published.
- d. All the posts are State Cadre posts. The candidate, on selection, may be asked to serve anywhere in Odisha.
- e. If a candidate scoring more than the last selection mark at any stage of the examination is not qualified for the subsequent stage/ final selection due to any reason, he must represent to the Commission within 05 days of the declaration of the said result through e-mail [ossc.od@nic.in](mailto:ossc.od@nic.in) .
- f. Applicants who are Government servants or working under PSUs of the State Govt. or Central Govt. should obtain a "No Objection Certificate" from their controlling authority and upload the same with the Online Application form. In case a standing order of NOC is issued by any Department of Govt the same should be uploaded. At the certificate verification stage they must produce the "No Objection certificate" or "Standing order of NOC issued by the concerned Department of Govt.". Those who are not Government Servants/working in PSUs at the time of submission of application but became Government Servants subsequently should have to submit "No Objection Certificate" or "Standing order of NOC" at the stage of certificate verification. If any candidate hides her/ his Govt. servant/PSU Employees status, and found to be a Govt. servant or a PSU Employee during Certificate Verification may not be considered for recommendation.

**By Order of the Commission**

  
12-12-2025  
**Secretary**

**Important Instructions to Candidates about filling up Online Application:**

- Before applying, candidates must go through the instructions given in this advertisement very carefully.
- Candidates in their own interest should submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the OSSC website on account of heavy load on the website during the closing days or for any other reason.
- The Commission is not likely to undertake detailed scrutiny of applications for the eligibility and other aspects at the time of preliminary examination and main written examination and, therefore, candidature will be accepted only provisionally. Candidates must go through the requirements of educational qualification, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post(s). Copies of supporting documents will be sought at the time of Certificate Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and the Commission's decision shall be final.
- Candidates seeking reservation benefits available for SC/ ST/ SEBC/ PwD/ ESM/ Sports Person must ensure that they are entitled to such reservation as per eligibility prescribed in this advertisement. They should also be in possession of the certificates in the prescribed format in support of their claim.
- Candidates with only **benchmark physical disability** mentioned in Clause-2 b. of the Advertisement will be considered as Persons with Disabilities (PwD) and entitled to age-relaxation/ reservation for Persons with Disabilities.
- When the application is successfully submitted, it will be accepted 'Provisionally'. Candidates should take the printout of the online Application Form for their own records.
- Only one online application is allowed to be submitted by a candidate for any recruitment Examination. Therefore, the candidates must exercise due diligence at the time of filling their online Application Forms. In case, more than one application of a candidate with different registration numbers is detected, all the applications will be rejected by the Commission and her/his candidature for the examination will be cancelled. If a candidate submits multiple applications and appears in the examination (at any stage) more than once, her/his candidature will be cancelled and she/he may be debarred from all the examinations of the Commission.
- Before submission of the online application, candidates must check that they have filled correct details in each field of the form. After submission of the corrected/ final online application **no change/ correction/ modification will be allowed** under any circumstances.

Requests received in this regard in any form like Post, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.

- The candidates must write their name, Date of Birth, father's name and mother's name as given in the High School Certificate otherwise their candidature may be cancelled at the time of Certificate Verification or as and when it comes into the notice of the Commission.
- Applications with blurred/ illegible Photograph/ Signature will be rejected.
- Candidates must fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made by the Commission through e-mail/ SMS.
- Candidates may fill their correct Aadhaar number.
- Candidates must carry two passport size recent colour photographs and one original valid Photo ID proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card, ESM Discharge Book issued by Ministry of Defence or any photo-bearing ID card issued by Central/ State Government for entry into the Examination Venue, failing which they will not be allowed to appear for the same. If Photo Identity Card does not have the Date of Birth printed in it, then the candidate must carry an additional original certificate in proof of her/ his Date of Birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and Photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination. PwD candidates availing the facility of scribes shall also be required to carry the permission letter of the Commission, relevant Medical Certificate/ Undertaking/ Photocopy of the Scribe's Photo ID Proof, as specified in advisory Notice No.3453/OSSC dated 24.10.2019 available in the website of the Commission.
- In case of fake/ fabricated application/ registration by misusing any dignitary's name/ photo then such candidate/ cyber cafe will be held responsible for the same and liable for suitable legal action under Cyber/ IT Act.

#### **How to Apply:**

- The applicants should go through the detail advertisement before filling up the online application form.
- The candidate may apply for the post as per her/his eligibility as per terms of the advertisement.
- All eligible candidates have to register themselves by clicking on "APPLY ONLINE" button on the home page of the Commission's website [www.ossc.gov.in](http://www.ossc.gov.in).
- Those candidates who are applying for the first time have to register for the post by clicking on "NEW USER" button shown on the screen. On submitting the registration form a User Id and Password will be generated.
- On clicking "New user" or "Registered User", instruction for filling up the Online Registration/ Re-registration and Application Forms shall appear on the computer screen. These instructions should be read carefully before proceeding with filling up the Application Form.

- Step-by-step procedure for registration/ re-registration can be viewed by clicking on “Instruction to fill up Online Application Form”.

**Pre-requisites for filling up Online Application Form:**

- Applicants should possess and maintain a valid e-Mail Id and Mobile Number for accessing the OSSC web portal and to make Online Registration/ Re-Registration and Application Form. Candidates should keep that e-mail Id and Mobile Number (used by them during registration) active so as to receive all important communication from the Commission till publication of the final result of this recruitment examination.
- Recent Passport size Colour Photograph of the Applicant, scanned in “jpg/jpeg” format with file size range of 20 kb to 100kb may be kept handy for uploading during Registration.
- Full Specimen Signature & Left /Right Thumb Impression of the Applicant, scanned in “jpg/jpeg” format ranges up to 20 kb shall be kept handy for uploading during Registration.
- Scanned document must be in “Pdf” format between ranges of 100kb to 500 kb.
- Applicants may keep their required Certificates, Mark sheets, Aadhaar Number & other documents ready while filling up the details of the educational qualification & other fields of Online Application Form.
- SC/ ST/ SEBC category candidates need to submit detail information of the valid online Caste Certificate issued by competent Authority in the online application form. If the valid online Caste Certificate issued by the competent Authority is not in possession of the applicants at the time of submission of the online application form, she/ he must give a self-declaration in the format appended in the online application form.
- Candidate claiming age relaxation under “Ex-Servicemen” category need to upload any one of the Ex-Servicemen Documents i.e. Discharge Certificate/ Identity card/ PPO (wherein the date of entry, date of discharge and period of service rendered in Defence Forces have been reflected). Ex-Servicemen who is going to retire within six months from the closing date of online application may apply for the post by obtaining “No Objection Certificate” from the appropriate authority mentioning therein the date of appointment, date of retirement and years of service rendered in Defence Forces. However, such candidates have to submit the discharge certificate on the date of certificate verification for considering their claims under Ex-Servicemen category. The scanned document must be in “Pdf” format between ranges of 100 kb to 500 kb.
- Candidates claiming reservation/ age relaxation under “PWD (Persons with Disabilities)” category need to upload a valid online PWD certificate issued by the competent Medical Authority. The scanned document must be in “Pdf” format between ranges of 100kb to 500 kb.

- Candidate claiming reservations under Sports Person category need to **upload sports identity card issued by Director of Sports and Youth Services Department, Odisha**. The scanned document must be in "pdf" format between ranges of 100kb to 500kb.
- The candidate should ensure that the scanned Photograph and full Signature, Left/ Right Hand Thumb Impression and other relevant documents are clearly identifiable/ visible. Otherwise, the registration and application shall be liable for rejection. No correspondence on this account shall be entertained.
- Applicants who are Government servants or working under PSUs of the State Govt. or Central Govt. should obtain a "No Objection Certificate" from their controlling authority and upload the same with the Online Application form. In case a standing order of NOC is issued by any Department of Govt the same should be uploaded.
- Candidates must submit correct data/ information in the Online Application Form. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in her/ his online application is false/fabricated/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, her/ his candidature for the post will be cancelled forthwith.

**Document to be submitted at the time of Certificate Verification:**

- a. Downloaded copy of Admission letter for Certificate Verification.
- b. Downloaded copy of Bio-Data-cum-Attestation form duly filled and signed.
- c. Copy of the Online Application form legibly signed by the candidate at the appropriate place.
- d. HSC Certificate & Mark Sheet or equivalent certificate in support of Date of Birth, issued by the concerned Board/Council.
- e. +2/equivalent certificate & mark sheet.
- f. +3 Arts/Science/Commerce or equivalent Bachelor's Degree Certificate & Mark sheets.
- g. Minimum PGDCA certificate in case of candidates opting for the post of Auditor (Common Cadre Auditor, Auditor under State Transport Authority and Auditor under Director of Industries).
- h. Caste certificate issued by the competent authority for the purpose of employment/service. (In case of ST, SC & SEBC Candidates only).
- i. SEBC category candidates must submit photocopy of a valid SEBC certificate issued by the competent authority which must be within one year prior to the closing date of the Online Application and also a declaration in the prescribed format (to be notified).
- j. Certificate either of passing HSC examination with Odia as a compulsory subject, or in lieu thereof a certificate of passing Odia of M.E. standard issued by competent authority.
- k. Photocopy of permanent disability certificate issued online by the appropriate Medical Authority in case of PwD candidates.
- l. Discharge certificate, identity card and document indicating the period of service rendered in defence forces in case of Ex-Servicemen candidates. Besides, an Undertaking as per **Annexure-D** must be submitted to the effect whether utilized the benefit of Ex-Servicemen for employment in State Govt/Central Govt or if utilized whether informed to the employer as per Clause -3 d of this advertisement.
- m. Sports Identity Card issued by Director of Sports & Youth Service Department, Govt. of Odisha in case of sports person candidates.
- n. NOC in case of candidates working in Government Service/PSUs of the State Govt. or Central Govt.

## Annexure-C

### **THE DETAILED SYLLABUS OF MAIN WRITTEN EXAMINATION:**

#### **(a) Detailed Syllabus of Preliminary Written Examination**

- Arithmetic-10th Standard
- Data Interpretation (Chart, Graph, Table, Data Sufficiency etc.)- 10th Standard
- Logical Reasoning and Analytical Ability, General Mental Ability
- Current Events of National and International Importance
- Computer/ Internet Awareness
- Odisha Economy, Odisha History, Odisha Geography, Odisha Heritage and Culture -10th Standard

#### **(b) Detailed Syllabus of Main Written Examination:**

##### **Paper-I: Language (Odia& English)**

- Odia Language Comprehension -10<sup>th</sup> Standard.
- English Language Comprehension - Plus Two Standard.
- Grammar, Usage and Vocabulary (Odia as well as English)- 10<sup>th</sup> Standard.

##### **Paper-II:**

General Studies. (Indian Constitution, Indian Economy, Odisha Economy & Budget, Indian and World Geography, History of India, History of Odisha, Arts & Culture with special reference to Odisha, General issues of Environment & Climate change – Plus Two Standard).

#### **(c) Detailed Syllabus of Computer Skill Test:**

- Computer Fundamentals
- MS Windows
- Office Software
- Word Processing(MS Word)
- Spread Sheet(MS Excel)
- Presentation/Slideware(MS PowerPoint)
- Database(MS Access)
- Usage of the Internet, Services available on the Internet
- Basic Networking Concepts, Communication Technology

#### **(d) Detailed Syllabus for Mathematics:**

- Arithmetic
- Algebra
- Statistics & Probability
- Mensuration

(All Secondary School Level)

**UNDERTAKING**

I Sri \_\_\_\_\_ Roll No. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Ex-Serviceman applied as  
for the post of  
\_\_\_\_\_  
do hereby declare the following:

I have not utilized the benefit of Ex-Servicemen for employment purpose till date either in State Govt./Central Govt./Public Sector Undertaking.

Or

I do hereby declare that at present I am under employment and working as  
\_\_\_\_\_  
in \_\_\_\_\_ Department /Organization  
and I have already utilized the benefits of Ex-Servicemen. My candidature for the said post may be considered on merit under my own category i.e. SEBC /SC /ST /UR as I have already availed the benefit of Ex-Serviceman earlier.

Or

I do hereby declare that I have joined in the post of \_\_\_\_\_ in the office of \_\_\_\_\_.  
I have submitted self-declaration /undertaking to my employer \_\_\_\_\_ about the date wise details of application for the post for which I had applied before joining. Copy of the declaration duly endorsed by my employer is herewith enclosed for consideration of my claim under Ex-Servicemen category.

(Strike out the portion which is not applicable)

The statement given above is true and correct to the best of my knowledge and belief. If proved wrong/false, I shall be liable for punishment as per rules and my candidature for the said post shall be rejected.

Signature of the Candidate

Name (in full)

Roll No.